

# Clinical Epigenetics International Conference 2024 - CLEPIC 2024

## Payment Terms and Conditions

### GENERAL

Please read the terms and conditions carefully before making your decision to register. By finalizing your registration, you agree to be bound by these terms and conditions.

The Scientific Conference "Clinical Epigenetics International Conference 2024 - CLEPIC 2024", hereinafter referred to as the Conference, will be held on June 5 - 7, 2024 at CN Conference Hall, Nencki Institute of Experimental Biology of the Polish Academy of Sciences (3 Pasteur Street, 02-093 Warsaw, Poland).

The Organizers of the Conference are:

- Nencki Institute of Experimental Biology of the Polish Academy of Sciences, 3 Pasteur Street, 02-093 Warsaw, Tax Number: 525-000-92-69, REGON: 000325825, phone: (+48 22) 589 22 00, e-mail: [dyrekcja@nencki.edu.pl](mailto:dyrekcja@nencki.edu.pl)

- International Society for Molecular and Clinical Epigenetics (iSMOCLEP), Aleja Bohaterów Warszawy 34/35, lok. 315, 70-340 Szczecin, Poland, Tax number: 8522682971, REGON: 522191958, e-mail: [info@ismoclep.org](mailto:info@ismoclep.org).

To contact the Organizer in payment related issues please write e-mail to [pm@nencki.edu.pl](mailto:pm@nencki.edu.pl).

### REGISTRATION

To register Participant has to submit an online form available on <https://www.cleplic.org/registration> and pay the fee for participation in the Conference on time, in the amount and to the account indicated by the Organizer on the website and in the confirmation e-mail. Information on fees can be found on the website of the Conference website.

Admittance to the Conference cannot be permitted without prior registration and payment. The minimum age to register for participation is 18 years. Participants are advised to have a copy of their registration confirmation and payment slip when going to the registration desk at the event in case they are requested to show proof of payment upon their arrival.

If the maximum Participant capacity is reached, the Organizer reserves the right to refuse any registration. A claim to participation is excluded in this respect.

All submitted registration data will be treated confidentially.

### CONFERENCE FEE & METHODS OF PAYMENT

Conference fee is based on the type of registration and are indicated on <https://www.cleplic.org/registration>

Only pre-doctoral students are eligible to benefit from the Junior Scientist reduced registration fee. Postdoctoral fellows, hospital residents, interns, and technicians do not qualify for the Junior Scientist rate.

The registration fee includes admission to the venue, access to all sessions, presenting in dedicated talk/poster sessions, lunches, and coffee breaks according to the program.

The payment deadline is 5<sup>th</sup> June 2024, 23.59.59 CET. Payment is required at the time of registration and is due in EUR, using one of the following methods:

1. Bank Transfer

ACCOUNT HOLDER: Nencki Institute Of Experimental Biology

BANK DETAILS: Bank Gospodarstwa Krajowego w Warszawie

ACCOUNT NO IBAN : PL95 1130 1017 0013 4337 2320 0008

SWIFT CODE : GOSKPLPW

Please do not forget to indicate 'CLEPIC' and your surname on the transfer form title. Please note that all bank fees and money transfer costs must be covered by the sender.

2. Online card payments are provided by Tpay/Evalon, operated by: Krajowy Integrator Płatności S.A. based in Poznań, plac Andersa 3, 61-894 Poznań, e-mail: [info@tpay.com](mailto:info@tpay.com), phone: +48 61 66 82 778. During payment, no personal data from the Organizer to the Provider is transferred. Provider transfers e-mail address to Organizer in order to identify payments. Whilst making an online payment please use the same e-mail as in registration to simplify the identification of the payment. Link to the payment gateway: <https://payment.nencki.edu.pl/pum/payment-form.html>

Members of International Society for Molecular and Clinical Epigenetics (iSMOCLEP) are eligible for discounted registration. Please refer to society's website for details.

An invoice (if requested) will be sent by email once the Organizer has received the fully completed registration form and the related payment within 7 working days.

## REGISTRATION CANCELLATION POLICY

Participation in the Conference can be canceled with entitlement to refund until 30<sup>th</sup> April 2024. If your cancellation is received before the deadline you will receive a full refund of the paid registration fee. No refunds will be made for cancellations received after this date. Each refund case will be revised individually. If you want to cancel a registration please send an email [pm@nencki.edu.pl](mailto:pm@nencki.edu.pl). The notification must include all the relevant information regarding the bank account to which a possible refund may be remitted. Refunds will be credited only entity that paid the original registration. If registration is canceled, Participant's abstract will not be included in the scientific program.

Cancellation of registration is possible in case of rejection of submitted abstract. If the Participant wishes to cancel registration in such case please send an email to [pm@nencki.edu.pl](mailto:pm@nencki.edu.pl)

## CANCELLATION OF THE CONFERENCE

If the Conference cannot be held or is postponed due to external, unforeseeable events beyond its control ("Force Majeure" such as nature, fire, severe thunderstorm, earthquakes, volcanic eruptions, terror, threats, pandemics, local or international health crises, security/safety risks or flooding), the Organizer shall have the right to cancel the Conference immediately after the aforementioned circumstances become known. The organizer will notify the Participants of such an event without undue delay on the website and by e-mail.

In these cases, the Organizer cannot be held liable by the Participants for any damages, costs, or losses such as transportation costs, accommodation costs, financial losses, lost profits, etc. In these circumstances, the Organizer reserves the right to take reasonable steps to minimize the consequences of the force majeure on event and it is entitled to reschedule or rearrange an event. If the event cannot be rescheduled or rearranged, the Organizer may cancel the event. In this case Organizer can either retain the entire registration fee and use it for the future or reimburse the Participant fee

## HOW TO COMPLAIN

We accept complaints via e-mail to: [pm@nencki.edu.pl](mailto:pm@nencki.edu.pl) or posting your complaint to the below address: Nencki Institute of Experimental Biology PAS, 3 Pasteur Street, 02-093 Warsaw, Poland.

A member of the team will be happy to work with you to find a suitable resolution within 14 days. Please note that our team is available from 9am to 5pm Monday to Friday.

## GDPR

Registration requires the provision of personal data of the Participant, i.e. name, surname, e-mail address, and additional information necessary to issue an invoice. When registering, the Participant is asked to consent to the processing of personal data and to read the information on the processing of personal data by the Organizer. Providing personal data is voluntary but necessary to participate in the Conference. Personal data will be stored until the Conference finishes.

The Organizer reserves the right to use the e-mail address provided during registration for the Conference in order to notify the Conference Participants, inter alia, on changes to the Conference program, events, the Regulations, or sending reminders.

In connection with the implementation of the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council, 27th April 2016, on the protection of persons regarding the processing of personal data, and the free movement of such data, and repealing Directive 95/46/EC General Data Protection Regulation "GDPR"), The Nencki Institute of Experimental Biology PAS informs that it exercises special diligence in the field of personal data protection and respect for the rights of data subjects.

Please be advised that The administrator of your personal data is: The Nencki Institute of Experimental Biology PAS, with its registered seat in Warsaw at 3 Pasteur Street hereinafter referred to as the Administrator. The administrator conducts the processing of your personal data.

The personal data inspector at the Administrator's is Bogdan Kielak, e-mail: [iod@nencki.edu.pl](mailto:iod@nencki.edu.pl)

Your personal data will be processed for the purpose of:

- educating researchers and specialists with special qualifications in the field of biological sciences, including the following specializations: biochemistry, biophysics, molecular biology, cell biology, neurophysiology, neurobiology, neuropsychology, ethology, behavioral sciences, bioinformatics, and neuroinformatics;
- conducting doctoral studies, student internships, and research internships;
- cooperation with universities, research institutes, and scientific societies, in particular in the field of research and development works;
- cooperation with the socio-economic environment in the field of research and development work in order to implement them;
- developing international scientific cooperation, by creating scientific consortia and conducting research projects together with foreign partners;
- disseminating and popularizing knowledge in the field of Institute activities;

and will not be made available to other recipients, except for entities authorized under applicable law, public authorities, and entities performing public tasks or acting on behalf of public authorities, to the extent and for purposes that result from legal provisions (e.g. courts, Social Insurance Institution, Tax Office) and processing personal data on the basis of entrustment agreements (e.g. medical facilities providing preventive health care services).

The basis for the processing of your personal data is:

- Act of 30th April 2010 on the Polish Academy of Sciences (Journal of Laws No. 96, item 619);
- The Statute of the Polish Academy of Sciences attached to Resolution No. 8/2010 of the General Assembly of the Polish Academy of Sciences of 24th November 2010;
- The statute of the Nencki Institute of Experimental Biology PAS on 6th May 2011.
- The processing of personal data complies with the principle of legality and is carried out on the basis of Article 6 of GDPR.

Providing personal data results from legal regulations in order to conclude a contract, and in the remaining scope on the basis of consent to the processing of personal data.

Data subjects have the right to:

- request from the Administrator to access their personal data, rectify, delete, or limit the processing of personal data,
- object to such processing,
- data portability,
- lodging a complaint to the supervisory body,
- withdraw consent to the processing of personal data.